

CHANGE OF COURSE/TRANSFER OF INSTITUTE

A) Change of course (Branch) within the institute after First year:

As per Rule No. 16 given in the Information Brochure for admission to Undergraduate Technical Courses there is provision of change of course (Branch) within the institute after First year engineering. This process will be initiated at institute level after the declaration of First year Results by Savitribai Phule Pune University . Institute will notify the schedule for change of course on the institute notice board as well as the institute website. Interested candidates should apply for the change of Course in a prescribed format alongwith the self attested documents within the given deadline.

All candidates must note following points in this regard-

1. Students admitted under Tuition Fee Waiver Scheme (TFWS), J & K Migrant category, GoI nominee, EWS, as well as PMSS Scheme are not eligible to apply.
2. Candidates passing first year (both first and second semester) examinations in full or failed in one of the heads of passing are considered as eligible for change of course within the institute and change of institute.
3. Interested students should submit self attested copies of following documents along with application (Annexure A).
 - A. FE mark sheet (in case of change of course within the institute).
 - B. Copy of First year admission confirmation receipt.
 - C. Fee receipt as a proof admission in this institute.
4. If mark sheet is not available print out of pdf copy received from Savitribai Phule Pune University can be attached with application.
5. Application form in prescribed format (Annexure-A) is available on the next page or made available for download from the institute website after declaration of University results.
6. Incomplete application form will be rejected.

9. Reasons for asking the change of (Course) branch:

Declaration by the Student

In the undersigned state that information stated above is true to my knowledge and belief. I am fully aware that transfer / change of institute / branch is not a right and it is up to the authority to decide my case on the basis of merit.

Further I am fully aware that the change of course to be carried out on the basis of pdf copy of FE results of Savitribai Phule Pune University due to unavailability of original copy. I undertake that, I will not claim any seat in case of any change in my marks on receiving the original mark sheet from Savitribai Phule Pune University.

Date:

Signature of Student

Place:

(Name:

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FOR OFFICE USE ONLY

(Government College of Engineering & Research Avasari Khurd)

Remarks of change of course committee:

1. Candidate was Present/ absent at the time of counseling as per the schedule of change of course.
2. The candidate has been allotted -----Engineering course as per the merit and he/she has accepted the course change.

Signatures of course change committee members 1) -----2)----- 3)-----

Request of change of course by the candidate for the course

-----engineering is recommended/not recommended.

Seal of College / Institute

Principal
Govt. CORAR Avasari (Khurd)

B) Transfer of Institute after I/II/III year Engineering (IN CASE OF GOVERNMENT/GOVERNMENT AIDED INSTITUTES)

As per Rule No. 16 given in the Information Brochure for admission to Undergraduate Technical Courses there is provision of transfer of institute **FIRST/SECOND/THIRD** year engineering. This process will be initiated after the declaration of results by Savitribai Phule Pune University. Institute will notify the schedule for transfer of institute after I/II/III year on the institute notice board as well as the institute website. Interested candidates should apply for the same in a prescribed format alongwith the self attested documents and documentary evidence for the reason of institute transfer within the given deadline.

Institute will collect all applications and send it to competent authorities for further processing.

All candidates must note following points in this regard-

1. Students admitted under Tuition Fee Waiver Scheme (TFWS), J & K Migrant category, GoI nominee, EWS, as well as PMSS Scheme are not eligible to apply.
2. Candidates passing **First Year** (both first and second semester), **Second Year** (both III and IV semester) and **Third Year** (both V and VII semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of institute after **FIRST** ,**SECOND** and **THIRD** Year Respectively.
3. **There shall be no transfer of students at any stage to Autonomous Institutions.**

4. Interested students should submit self attested copies of following documents along with application (Annexure A) as shown in the next page or it will be made available for download on the institute website after declaration of University results.

- a) FE/SE/TE mark sheet (in case transfer of institute after FE/SE/TE).
- b) Copy of First Year admission confirmation slip.
- c) Fee receipt for previous academic year as a proof admission in this institute.
- d) In case of change of University candidate must produce the **eligibility certificate of respective University.**
- e) In case of break in education then letter from institute head/Affidavit on stamp paper of Rs. 100/- .
- f) Documentary proof for the reason of transfer with their application, failing which their application will be rejected.

- 5. If mark sheet is not available print out of pdf copy received from Savitribai Phule Pune University can be attached with application.
- 6. Application form in prescribed format (Annexure-A)
- 7. Incomplete application form will be rejected.

1. **Details of backlog subject (if any) :**

2. Name and DTE code of aspiring Institute

Preference wise Institute	Institute code	Year & course Name (e.g. 1 st /2 nd /3 rd ----- Engg./Tech .)	Choice code No.	University

11. Reason/s for Institute Change (Attach documentary evidence):

Declaration by the candidate: I the undersigned state that information stated above is true to my knowledge and belief. I am fully aware that transfer / change of institute / branch is not a right and it is up to the authority to decide my case on the basis of merit.

Signature of the candidate:

Date:

Name of candidate:

Place: Awasari (Khurd)

NO OBJECTION CERTIFICATE

Name of Institute: **Government College of Engineering and Research Awasari Khurd-412405**
DTE CODE: EN6004

Certified that the information furnished by the applicant ----- is verified from the record. His/Her admission was not under the supernumerary quota/TFWS category . This Institute has no objection on his/her transfer from this institute/college.

Principal
Govt. CORAR Awasari (khurd)

C) Transfer of Institute after I/II/III year Engineering (In CASE OF UNAIDED INSTITUTES)

As per Rule No. 16 given in the Information Brochure for admission to Undergraduate Technical Courses there is provision of transfer of institute **FIRST/SECOND/THIRD** year engineering. This process will be initiated after the declaration of results by Savitribai Phule Pune University. Institute will notify the schedule for transfer of institute after I/II/III year on the institute notice board as well as the institute website. Interested candidates should apply for the same in a prescribed format alongwith the self attested documents and documentary evidence for the reason of institute transfer within the given deadline.

All candidates must note following points in this regard-

1. Students admitted under Tuition Fee Waiver Scheme (TFWS), J & K Migrant category, GoI nominee, EWS, as well as PMSS Scheme are not eligible to apply.
2. Candidates passing **First Year** (both first and second semester), **Second Year** (both III and IV semester) and **Third Year** (both V and VII semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of institute after **FIRST** ,**SECOND** and **THIRD** Year Respectively.
3. **There shall be no transfer of students at any stage to Autonomous Institutions.**
4. **Interested students should produce NO OBJECTION CERTIFICATE from the Principal of the institute where He /She wish to seek transfer**

- a. FE/SE/TE mark sheet (in case transfer of institute after FE/SE/TE).
 - b. Copy of First Year admission confirmation slip.
 - c. Fee receipt for previous academic year as a proof admission in this institute.
 - d. In case of change of University candidate must produce the **eligibility certificate of respective University**.
 - e. In case of break in education then letter from institute head/Affidavit on stamp paper of Rs. 100/- .
 - f. Candidates must produce **NOC** of the institute where HE/She wish to get transferred.
5. Documentary proof for the reason of transfer with their application, failing which their application will be rejected.
 6. If mark sheet is not available print out of pdf copy received from Savitribai Phule Pune University can be attached with an application.
 7. Application form in prescribed format (Annexure-A)
 8. Incomplete application form will be rejected.

1. **Details of backlog subject (if any) :**

2. **Name and DTE code of aspiring Institute**

Name of the Institute	Institute code	Year & course Name (e.g. 1 st /2 nd /3 rd ----- Engg./Tech .)	Choice code No.	University

11. Reason/s for Institute Change (Attach documentary evidence):

Declaration by the candidate: I the undersigned state that information stated above is true to my knowledge and belief. I am fully aware that transfer / change of institute / branch is not a right and it is up to the authority to decide my case on the basis of merit.

Signature of the candidate:

Date:

Name of candidate:

Place: Awasari (Khurd)

NO OBJECTION CERTIFICATE

Name of Institute: **Government College of Engineering and Research Awasari Khurd-412405**

DTE CODE: EN6004

Certified that the information furnished by the applicant ----- is verified from the record. His/Her admission was not under the supernumerary quota/TFWS category . This Institute has no objection on his/her transfer from this institute/college.

Principal
Govt. CORAR Awasari (khurd)